



TRANSITION BOURNEMOUTH

Registered in England and Wales as Charity Number 1183648

Annual Report for the period ending 31 March 2020

Transition Bournemouth - Annual Report for the period ending 31/03/2020

Report of the trustees for the period ending 31 March 2020.

The trustees are pleased to present their annual Trustees' report together with the financial statements of the charity for the period ending 31 March 2020. The financial statements comply with the Charities Act 2011, and are prepared in accordance with the Charities Statement of Recommended Practice.

Chair's Statement

Since becoming a CIO, Transition Bournemouth (TB) has continued to act upon our guiding principles through the suite of projects we offer in the BH area. Individual reports detailing each TB project are included below. We also pivoted our monthly meetings to be less operations-focussed and more welcoming to members of the general public, and although recently we have had to move these meetings online we have been able to reach more people than before and start some great conversations around subjects that are in line our aims and objectives.

Since March of 2020 we have had to work around the well-known and much-lamented challenges that the COVID19 pandemic has brought to all of us. As TB's projects are all public facing, we have had to pause them for now until it is safe to resume. In the meantime, plans are being made for how we will return with our strongest line-up of activities ever as we continue to promote the conservation, protection and improvement of the natural environment and the prudent use of natural resources for the benefit of the public of Bournemouth and environs.

Pete Allen,
Chairperson,
Transition Bournemouth,
Registered charity 1183648.



Our Purposes and Activities

Our charitable purposes are the promotion of conservation, protection and improvement of the natural environment, and the prudent use of natural resources for the benefit of the people of Bournemouth and the surrounding area.

We aim to achieve this by

- a. Advancing education and awareness of climate change, resource scarcity, peak oil, energy saving, and economic resilience;
- b. Promoting individual and organisational commitment to a reduction in CO2 and other greenhouse gas emissions.

Our vision is to help steer Bournemouth to a sustainable, low-carbon future where our community and wildlife thrives without costing the earth.

The approach the trustees have taken in support of our vision for this year is to continue with the grass-roots projects we had in place at the time of becoming a Charity (30th May 2019) and to consolidate our policies and practices during our first year as a CIO. Our projects are the main means through which we achieve our aims and objectives.

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- Count on Me raises awareness of climate change and promotes individual and organisational commitment to a reduction in CO2 and other greenhouse gas emissions.
- Film Screenings raise awareness and provide education about climate change, resource scarcity, peak oil, energy saving, and economic resilience.
- The Repair Café promotes the prudent use of natural resources.
- Slades Farm Community Garden promotes the protection and conservation of our natural environment, improving it as a natural environment, for example, by increasing biodiversity through careful habitat management.

The Trustees have had due regard to the Charity Commission guidance on public benefit. We endeavour to encourage all in our community to take part in our activities, including our themed monthly public meetings.

Count On Me - A carbon-saving awareness project.

The Count On Me project, launched in June 2016 with Transition Bournemouth volunteers, friends and family taking part in a parade through Winton as part of the Winton carnival.

The project designed by Transition member Angela Fendley aimed to promote and encourage sustainable behaviour. It helped tackle climate change by celebrating the positive steps people are taking to reduce their impact on the planet.

The campaign offered a range of sustainable activities to choose from (e.g. cycling instead of taking the car, eating less meat etc.). Each of these has a value in the amount of CO2 saved and this is added to a central counter, which demonstrates the collective effect of shared participation.

The counter was digitised in 2018 so that local residents could also sign up online. The total amount saved over the life of the project was a whopping 800 tons of CO².

The carbon counter was an easy concept to grasp and offered an ideal opportunity to talk to local people about our changing climate and how we can learn to live more sustainably by choosing lower carbon foods, buying locally grown/sourced produce, limiting travel and using public transport.

Count On Me gives people the chance to be proud and know that their individual actions can make a real and measurable difference and know that every action moves us in the right direction towards combating not just climate change but social inequality, environmental degradation and unsustainable consumption.

The Count On Me team of volunteers went out and about to many events in the community, colleges and universities, including talking to Christmas shoppers to encourage people to think about how they could reduce their impact on the planet over the festive season, and make their Christmas count by choosing gifts wisely and encouraging people to think about reducing their waste of food and energy.

Count On Me gives people the chance to be proud and know that their individual actions can make a real and measurable difference.

The project was gratefully funded and supported by Green Goals. Bournemouth Borough Council and SUSTAIN. Count On Me is currently on hold pending further funding and volunteer support.



Film Screenings

Transition Bournemouth hold a series of inspiring film screenings each month throughout the winter months. These events aim to raise awareness of environmental issues, as well as Transition Bournemouth and the charities projects, and to encourage members of the audience to make lifestyle changes to reduce their environmental impact. The film screenings are open to the public with a small charge to cover film licence costs, hosted in a friendly vegan café – the Mad Cucumber. Each screening is followed by a short discussion often hosted by an expert guest from a relevant partner organisation.

During the 2019/20 series, the third we have run, we had planned to show five films between November 2019 and April 2020.

Teach Me to Be WILD explores the work of a sanctuary in Northern California, where a team of injured, non-releasable wild animals become Wild-Teachers and are helping heal generations of hurt children.

The Barefoot Artist chronicles the long and colourful life of Lily Yeh, an artist who has committed herself to creating community-based art projects in some of the world's most troubled areas.

The Worm is Turning shows through amazing examples of ecological farming that in fact small ecological farms are more productive, they can feed more people better, and at the same time restore the environment.

MOTHERLOAD, an award-winning crowdsourced documentary about a new mother's quest to understand the increasing isolation and disconnection of the digital age, its planetary impact, and how cargo bikes could be an antidote.

2040 Award-winning director Damon Gameau embarks on a journey to explore what the future could look like by the year 2040 if we simply embraced the best solutions already available to us to improve our planet and shifted them rapidly into the mainstream.

Due to the COVID-19 pandemic the final two screenings were postponed. For the three events which did go ahead forty-one tickets were sold, raising £178. It is hoped that the two films which were not shown in 2019/20 will be shown as part of our 2020/21 season instead. There are also plans for a special event reshowing *The Barefoot Artist* during Bournemouth's Arts by the Sea Festival in October 2020.



Repair Café

The Repair Café has been running extremely popular events regularly, and has helped the launch of other Repair Café projects in other Dorset towns.

We have settled into using Bournemouth Central Library as our main venue, with a couple of excursions out to the Eco Hub in Poole. Events run on the third Saturday of most months of the year.

Bournemouth Repair Café has continued to expand in scope, recruiting more volunteers and fixing more items. We mainly deal with household electrical appliances like kettles, lamps, electric tools, hairdryers etc, but have also given many items of clothing a new lease of life. In addition, we have also mended miscellaneous items of furniture and ornaments.

Bournemouth Repair Café has PAT testing equipment present at our events and will have multiple members of the volunteer team trained and ready in this area.

Unfortunately, Bournemouth Repair Café has had to pause its operations during 2020. We did manage to run events in January and February 2020 but then the coronavirus situation took hold. We present below some data for the 2019 run of Bournemouth Repair Café as this was our last full year of events.



Slades Farm Community Garden

We've had another busy year at Slades Farm Community Garden. The wildlife continues to thrive in the varied habitats we have created and maintain, and lots of people enjoy coming to help or just enjoy the space and the peacefulness.

The pond did well. Although the water level dropped alarming after a long spring/ summer drought, it bounced back when the rains came, and as the photo shows below—we had lots of frogs making merry in January, and this photo of one of the areas of tadpole frenzy was taken mid-March.



In the spring of 2019 we had a lovely public pond-dipping event organised by two BU students, Lauren and Jack. It was very well-attended and Lauren made some amazing frog-themed cakes.

With help from Ray and Grenham from the Bournemouth Natural Science Society, who brought their microscopes, we were not just able to do a normal dipping but also able to see some of the critters up close, like this Emerald dragonfly nymph.



Also in the spring we held a Big Dig event, where we sowed wildflowers in what used to be the veg patch. The aim of this was to provide help for pollinators.

Later in the autumn, we did some apple-pressing and some pear-pressing in conjunction with the Slades Farm Pavilion. People were invited to bring along their surpluses to make juice. And the juice was fantastic!

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Our final event before the Covid-19 lockdown was a departure for us. We came out of the garden and ran a volunteer session in the Slades Park. We'd been asked to run the session by the council, who provided the trees to plant. We decided together where they should go. They are hornbeams—similar to beech—and so we planted them to provide a windbreak to a new area being planted with trees to the west of the Park. It was a popular session with a lot of people attending who'd not been before.

So, another fine year. Altogether, 70 different people helped out at the community garden over the year.

We had 16 regular volunteering sessions and 4 events. A total of 350 hours (plus admin) were donated to the project. We'd like to say a big thankyou to all our supporters and to the Parks and Countryside teams who have helped with mowing paths and bramble bashing.



Our volunteers

Transition Bournemouth is involved in the community and relies on voluntary help. Volunteers help run all our projects and make them fun. We wish to thank our volunteers for their support and encouragement.

Plans for the future

Plans for 2000-21

To continue supporting our existing projects:

- Count on Me: we will look for funding to continue this project
- Film Screenings: we will look for alternative venues which can support socially-distanced screenings
- Repair Café: these will restart once safe to do so
- Slades Farm Community Garden: we will look for opportunities to start or support other community growing initiatives, now Slades can no longer be used for this purpose.

We also plan to recruit additional trustees as a basis for expanding our sustainable project portfolio and for developing our longer term vision.

Reference and administrative details

Reference

Charity Number:1183648

Registered Address: c/o The Link, 3-5, Palmerstone Road, Boscombe, BH1 4HN

Our trustees

The minimum number of Trustees is three, and the maximum twelve.

Trustee Name	Role	Start Date	End Date	Reason for leaving
Pete Allen	Chair/Secretary	30/05/2019		
Mike Hodges	Treasurer	30/05/2019		
Theresa McManus		30/05/2019		
Jennie Allen		30/05/2019		
Kim Boughy		30/05/2019		
Kirsten Juniper		30/03/2020		
Martha Searle		30/05/2019	04/01/2020	Planning to leave the area

None of our trustees receive remuneration or other benefit from their work with the charity.

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Our advisers

Governance, policy, funding, general support and advice: [Community Action Network](#)

Banking: The Cooperative Bank Plc, P.O. Box 101, 1 Balloon Street, Manchester, M60 4EP

Governing Document

Transition Bournemouth is registered with the Charities Commission (England and Wales) as a charitable Incorporated Organisation. Our full governing document is available on request.

Governance

Trustee appointment: at the first AGM, all trustees will retire, and thereafter at every AGM one third of the trustees will retire according to the length of time the position has been held. The appointment of the trustees at the AGM will be made by all members present.

AGM

A minimum of 14 days notice is given for the AGM, with the documents sent out including the annual statement of accounts and trustees' annual report, and details of people standing for election or re-election as a trustee.

Trustee Meetings

The trustees meet quarterly, including a public AGM.

Financial Review

Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website.

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that he/she is obliged to take to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

By order of the board of trustees

P Allen (Chair)



15th October 2020

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Reserves Policy

The majority of our donations are to Transition Bournemouth and so are unreserved. However, in some instances donations are made to a specific project and so are treated as reserved for that project. Similarly, if a grant has been awarded for a particular project, then those funds are treated as reserved or that project.

Financial Position at Year End

This was an unusual year. It is the first year of Transition Bournemouth being a CIO, it is a part-year as we have moved our accounting period, and it was the year of Covid-19. However, Transition Bournemouth are still a very good position financially. All the assets from the Charitable Association were transferred over. Whilst we didn't make as much revenue from the film-screenings as we had anticipated, that income is in all likelihood just deferred, and the investment in the PAT tester for the Repair Café will extend the capacity of that project. Assuming our projects generally break-even in future, and with it's current assets, Transition Bournemouth can continue for at least the next 5 years.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Transition Bournemouth	1183648
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Receipts and payments accounts

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For the period from	30/05/2019	To	31/03/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
General					
- Grant income	-	-	-	-	
- Donations	346	-	-	346	
- Sales	14	-	-	14	
- Previous funds	4,293	-	-	4,293	
Count on Me Project (resting)					
- Grant income	-	-	-	-	
- Sales	-	-	-	-	
- Donations	-	-	-	-	
- Previous funds	-	87	-	87	
Film Screening Project					
- Grant income	-	-	-	-	

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- Sales	218	-	-	218	
- Donations	-	-	-	-	
- Misc	1	-	-	1	
- Previous funds	-	37	-	37	
Repair Café Project					
- Grant income	-	-	-	-	
- Sales	-	-	-	-	
- Donations	665	-	-	665	
- Misc	42	-	-	42	
- Previous funds	-	982	-	982	
Slades Garden Project					
- Grant income	-	-	-	-	
- Sales	-	-	-	-	
- Donations	322	-	-	322	
- Previous funds	302	566	-	867	
Food Coop (ceased)					
- Sales	-	-	-	-	
	-	-	-	-	
Sub total(Gross income for AR)	6,203	1,672	-	7,874	-

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A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,203	1,672	-	7,874	-

A3 Payments

General					
- operations	299	-	-	299	
- marketing	-	-	-	-	
- volunteer expenses	-	-	-	-	
- volunteer training	15	-	-	15	
Count on Me (resting)					
- operations	162	-	-	162	
- marketing	-	-	-	-	
- volunteer expenses	-	-	-	-	
- volunteer training	-	-	-	-	
Film Screening Project					
- operations	513	-	-	513	
- room hire	-	-	-	-	

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- volunteer expenses	-	-	-	-	-
Repair Café Project					
- operations	13	-	-	13	
- marketing	20	-	-	20	
- room hire	294	-	-	294	
- volunteer expenses	4	-	-	4	
- volunteer training	90	-	-	90	
Slades Garden Project					
- operations	-	-	-	-	
- room hire	-	-	-	-	
- volunteer expenses	-	-	-	-	
- volunteer training	-	-	-	-	
	-	-	-	-	
Sub total	1,384	-	-	1,384	-

A4 Asset and investment purchases, (see table)					
Repair Café	-	-	-	-	
Repair Café tools					
PAT Tester	-	588	-	588	
PAT Tester Accessories	-	46	-	46	

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Sub total	-	634	-	634	-
Total payments	1,384	634	-	2,018	-
Net of receipts/(payments)	4,819	1,037	-	5,856	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	4,819	1,037	-	5,856	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	In total	4,819	1,037	-
		-	-	-
		-	-	-
	Total cash funds	4,819	1,037	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Details			
		-	-	-

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	-	-	-
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	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Count on Me event materials	Count on Me	412	
	Repair Café tools	Repair Café	711	
	Slades Farm tools	Slades Farm	436	
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Notes on the accounts

1 Accounting Policies

a) Basis of Preparation

Transition Bournemouth is a Charitable Incorporated Organisation. It is not also set up as a trading company. The charity makes less than the current threshold, allowing the trustees the choice of Receipts and Payments accounting or Accrual accounting. The trustees have elected to use the Receipts and Payments accounting approach.

Transition Bournemouth was started in 2009 by a small group of people who were committed environmentalists inspired by the positivity of the Transition movement and saw it as a better way to engage with people. We knew from experience that the old 'doom and gloom' approach foretelling apocalyptic consequences if we don't change our ways wasn't proving effective in inspiring behaviour changes towards more sustainable living. The transition movement offered a new and more positive approach looking at creating an attractive vision of a sustainable future and positive achievable ways of making a succession of small changes that ultimately add up to a big difference. The group became a Charitable Association in 2011 and slowly grew its following and its project portfolio. In 2018 the group decided to change the legal structure to minimise financial risks and to become a CIO. The assets, financial and otherwise, transferred directly from the Charitable Association to the CIO. There was no change made to our bank account, held with the Co-op. The amount transferred was £6,266.23.

When Transition Bournemouth became a CIO on 30 May 2019, the new constitution moved the accounting year for the organisation to 1st April – 31st March. So these accounts for our first year of being a CIO are actually a part-year, from 30-May 2019 – 31 March 2020.

b) Preparation of the accounts on a going concern basis

This has been an unusual year, with Covid-19 causing a hiatus in our activities. However, each project is largely self-sustaining with outgoings generally being matched by income, and our overheads can be trimmed by deferring expenditure on communications activities. On this basis, and on the strength of our reserves, the trustees consider the charity a going concern for at least the next 12 – 24 months.

c) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular projects being undertaken by the charity.

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g) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably

h) Tangible fixed assets

Individual fixed assets are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis at 25% as these are largely tools for our projects and some marketing materials.

i) Employees and Pensions

The charity does not employ any staff.

2 Legal status of the Charity

The charity is a Charitable Incorporated Organisation since 30 May 2019. There is no liability to trustees in respect of the charity being wound up.

3 Financial Performance of the Charity

The financial performance of the charity is largely made up of the performance of its projects.

Income	2019-20
Transfer from Transition Bournemouth as a Charitable Association	£6,266.23
Donations	£1,333.20
Sales	£ 232.00
Grant	£ -
Misc	£ 43.00
	<hr/>
	£7,874.43
Expenditure	£2,018.09
Net Income	£5,856.34

Donations increased in 2019-20 largely from the Repair Café, where customers donate for the free repair and for the refreshments.

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4 Project costs

Activity	START Balance	INCOME	SPEND	CLOSE Balance
General	£ -	£ 4,652.95	£ 313.65	£ 4,339.30
Count on Me	£ -	£ 86.98	£ 162.16	-£ 75.18
Film Screening	£ -	£ 255.79	£ 512.61	-£ 256.82
Repair Café	£ -	£ 1,689.37	£ 1,029.67	£ 659.70
Slades	£ -	£ 1,189.34	£ -	£ 1,189.34
		£ 7,874	£ 2,018	£ 5,856

Count on Me

There was a final payment in 2019-20 to cover the costs of mothballing the website and securing the contents pending obtaining further funding for this project. This resulted in a small over-spend, but from now on, there will be no further expenditure until we have secured matching funding to restart this project.

Film Screenings

Films were purchased in anticipation of screening them but then lockdown happened, hence an overspend as expenditure was incurred without the opportunity to generate the income. As soon as we are able to either host public gatherings in the original venue, or find another venue which can provide a more socially-distanced gathering, then we will arrange for the remaining films to be screened and aim to recoup purchase fees.

Repair Café

The Repair café has received several grants to support its establishment and it is a thriving project. However, opportunities for repairs were constrained but not having PAT testing capability. Securing the PAT tester equipment is the reasons for the large expense in this financial year, but we expect to be able to use the tester for income generation in future years.

Slades Farm Community Garden

This is an established project. The major activity of 2019-20 (until lockdown) was fixing the vandalised water capture from the toolshed roof. There are no immediate plans for any significant expenditure over the next year.

5 Governance and support costs

Insurance	£147
First Aid Supplies	£60
IT (Upgrade to One Drive)	£60
Advertising (share of Meetup subscription)	£31
Volunteer Training	£15
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	£313

